

AGENDA
Colfax PTO Executive Board Meeting
Sept 22, 2010

1. (5 min) Ice cream / Healthy School Environment Committee update (Jenny)

2. (5 min) FIESTA 5:30-7:30 Monday. Talk it up. (Jenny)
 - *Who is staffing PTO table at Fiesta?*
 - *Selling entertainment books*
 - *What else at table? Volunteer forms? Directory forms? Email signup*
 - *Camille: do you still have your sign?*
 - *Ice cream sale?*

3. (10 min) Middle Level update (Lisa S.)

4. (10 min) Plans for Oct 6 PTO/PSCC meeting (Jenny)
 - *Agenda items? (Mark, word building; pending nutrition act?)*

 - *Calls for volunteers for...? (PfP)*

 - **Speaker time limit proposal (Jenny, from Abbie Campsie). Jenny puts the following up for a vote tonight.**
 - At PTO meeting (and PSCC pending David's approval):*
 - *Each topic will received a specified amount of time (depends on how many topics, how important).*
 - *Topics are tabled until following meeting if not covered by scheduled end of meeting.*
 - *One minute per speaker; follow-ups 15 seconds*

 - *Start the meeting by introducing this new system and asking everyone to ask themselves the following before they speak: "Can it wait?" (Might my question be answered later? Can it wait until the general question period at the end of the meeting? Might this be a better question for the email group? Might my problem be better resolved by a one-on-one conversation with the principal or teacher at another time?)*
 - *Abbie will find a timing system and enforce it.*

5. (5 min) Newsletter—what is needed from EB members? (Camille) Deadline is Sept 24 (this Friday)

6. (15 min?) Donation letter (Jenny, Darcy Gordon)

From email discussion of this topic:

- Goal? Not for a specific goal. Highlight what PTO is already doing for our kids and what we need to continue that work.
- Centennial theme? Not this year, but think about incorporating it in our PTO logo/masthead by end of year. (Sharon)
- “Opt-out” concept. This is a way to give without having to purchase food or other things through fundraisers.
- Timing? One suggestion for October (Sharon), another for late November (Jenny), another for November (Sukanya). Definitely before the holiday rush sets in, but close enough to end of year that people are thinking about tax deductions.
- Make clear that folks can donate for a specific PTO cause (recess equipment, teacher grants, field trips) and we will respect that (Margie). (But Sukanya disagrees and thinks a general request is best.)

7. (10 min?) (Optional:) Mark can talk about if we wish.

8. (5 min) Centennial: Should it be a PTO committee?